



Figure 1. Dr Zin Linn Khine, Lecturer in the Marine Science Department at the MuEuCAP Kick-off meeting in Myeik University (13-15 March 2018)

WP.1.2 - Report "Kick-off" meeting MuEuCAP

TOOK PLACE: **13-15 March 2018: Myeik University**

SUPPORTED BY PARTICIPATION OF PROJECT COORDINATOR IN MEETING: **29 January 2018: EACEA, Brussels**

1: Work package 1.2 Results (narrative) (1000 characters)

A 'Kick-off' meeting was hosted by Myeik University (13-15 March 2018). It was combined with a steering committee meeting (14 March). The Director General of Higher Education of the Ministry of Education attended and praised the initiative and the project. The budget, responsibilities, work programme, and timeline were discussed. The Partnership Agreement was submitted for review.

All outstanding agreements were discussed and prepared for final approval by relevant authorities and institutions. Mechanisms were established for selection criteria for student internships and staff training; evaluation mechanisms; follow up mechanisms; and complying with rules in the project manual. Dates for the follow up workshops on curriculum development and selection of staff were completed.

The Myanmar universities presented first outlines of their existing curricula in environmental protection as well as ideas on the need for new courses to be taught at their respective institutions.





Figure 2. Top left: The kick-off meeting was attended by Rectors and Pro Rectors from Mandalay, Myeik and Mawlamyine Universities and a senior representative of the CSO MBNS (Myanmar Bird and Nature Society). Top right: Discussions about the project included input from Myanmar and European university staff. Bottom left and right: The Myanmar universities presented first outlines of their existing curricula in environmental protection.

2: Anticipated outcome

- 'Kick-off' meeting, including preparation, agreements, and procedures (WP.1.2)
- Communication with the public/media (WP.7.4)

3: Responsible

- Project coordinator, project manager, national coordinator

Present

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4: Outcomes/outputs reached

- Prepared and circulated a draft agreement (with input provided by Contact Person of each MUP), which includes:

- selection criteria for student internships (see WP 2.6 to be completed by Month 5); criteria to focus on:

- merit – intellectual capacity, soft and hard skills, future potential, participation in other training courses run by local/international NGOs and CSOs
- age
- gender equality and diverse ethnicity (WP2 leader compiles a document detailing the selection criteria and

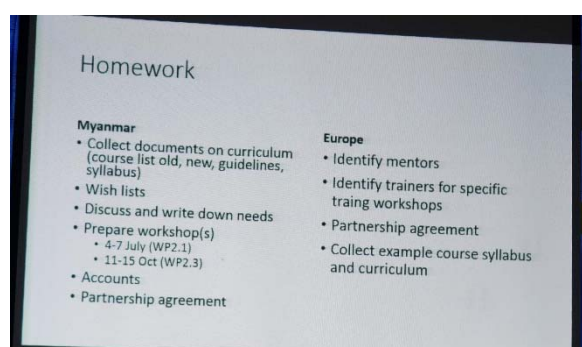


Figure 3. Tasks for upcoming workshops were set for both Myanmar and European universities

- evaluation procedures and forwards it to the Contact Person at each MUP; also reports to the Steering Committee)
 - selection criteria for staff training (see WP 2.6), as above
- evaluation mechanisms (see WP 2.6)
 - Steering Committee met during the 'Kick-off' meeting to produce:
 - a document detailing the evaluation mechanisms for the training courses that allows trainers and trainees to assess the uptake of information and knowledge
 - assessment criteria for pre- and post-training sessions
 - monitoring and evaluation mechanism for the training courses (WP7), which will include ongoing feedback and self-evaluation; pre- and post-assessment of each trainee
 - trainees commit to become trainers within their own MUP
- follow-up mechanisms (see WP 2.6) (written by partners under the leadership of WP2 leader). These mechanisms will guarantee project lifetime adjustments in training and long-term sustainability
- commitment to follow rules in project manual
- Develop Project Manual (start process)
- Prepare (and sign MoU)
- Organise and revise timelines and activities
- Start logistic arrangements.
- Communication with the public and media (WP.7.4) – there was considerable Myanmar media interest in the 'Kick-off' meeting and the MuEuCAP project with coverage on the national TV channel (MRTV), articles in printed and online newspapers and journals and in social media – see Outreach on the MuEuCAP website (<https://www.myanmar-edu.org/publicity>).



Figure 4. The background, aims and objectives of the MuEuCAP project were communicated to the Myanmar media by senior representatives of the project

5: Remarks

- The steering committee was established and held successfully the 1st meeting during the 'Kick-off' meeting in Myeik (14 March 2018). An extra report (minutes of the meeting) is available for the meeting.